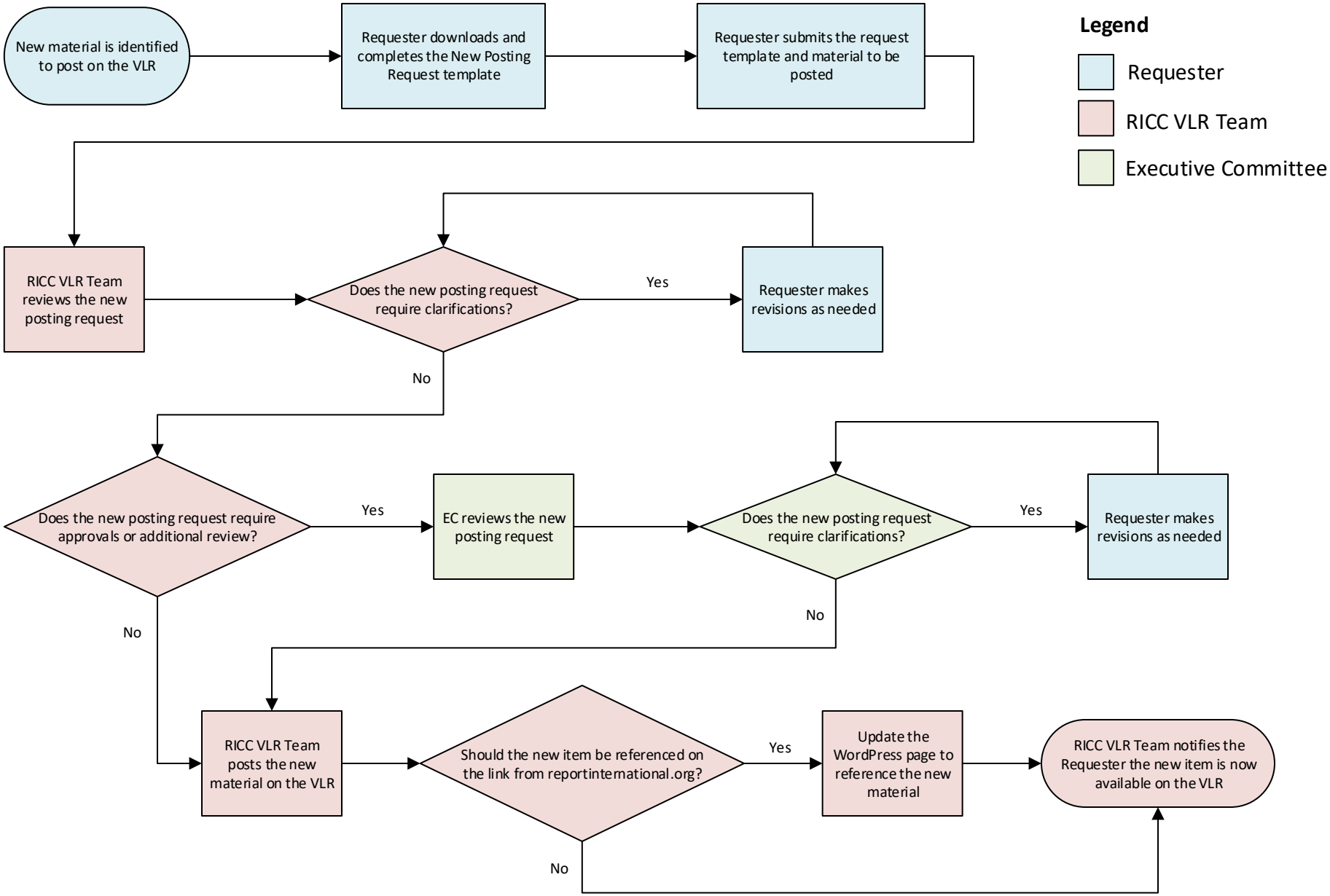Virtual Learning Room Posting Workflow